

WELCOME TO THE 2024-2025  
TENNESSEE FEDERATION OF GARDEN CLUBS, INC  
SCHOLARSHIP PROGRAM SUMMARY

All scholarships offered by Tennessee Federation of Garden Clubs, Inc., hereinafter referred to as TFGC, are one-year grants, which are available to Juniors, Seniors, Graduates, including Doctorial Students. Applications may be made by a sophomore for grants to be awarded for the junior year and after for other high levels. Three awards of \$1500 each, two awards of \$2250 each, or one award for \$4500 may be awarded each year or other combinations.

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**PURPOSE:** TFGC is proud of its scholarship programs, which offers financial aid to students planning a career related to gardening, landscape design, environmental issues, floral design, or horticulture, etc. *The TFGC Scholarship Committee must approve any application made in any major other than the ones listed*

**Suggested Studies:**

Wildlife Science	Agronomy	Plant Pathology/Science
Agriculture Education		City (Rural & Urban) Planning
Floriculture		Habitat or Forest/Systems Ecology
Horticulture		Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
Landscape Design		Environmental Conservation (Inc. Engineering, etc)
Botany, Biology		Land Management and/or other related or allied subjects
Forestry		

**TERMS UNDER WHICH SCHOLARSHIPS ARE AWARDED:**

1. Applications must be submitted on the required application form with all required additional information attached.
2. Applicant must be a legal resident of Tennessee but may be attending a qualified University/College anywhere in the United States.
3. Complete application must be mailed and emailed to the TFGC State Garden Club Scholarship Chairman, who must receive all applications no later than February 1<sup>st</sup> of each year. Applications received after that date will NOT be considered.
4. All applications will be judged by the TFGC Chairman/Committee in order to choose state winners. One (1) winning application may be sent to the Deep South Scholarship Chairmen by **February 15** for consideration of a Deep South Garden Club, (DSGC), Scholarship. The DSGC Scholarship Committee will consider ONLY ONE application from each state. The website is [www.deepsouthgardenclubs.com](http://www.deepsouthgardenclubs.com). Likewise, one winning application may be sent to National Garden Clubs, Inc. (NGC) by **March 1** for consideration of a NGC Scholarship. The website is [gardenclubs.org/college-scholarships](http://gardenclubs.org/college-scholarships).

Applicants must have at least a 3.25 GPA (on a 4.0 point scale) in order to apply. A complete official academic transcript, downloaded by the student is acceptable, which includes the latest grading period, must be included. The applicant must be a full time student as defined by TFGC: Twelve (12) Graded hours of classes for an undergraduate, Six (6) graded hours for post-graduate students. Graduate students must also submit complete transcripts for undergraduate courses.

The following scale of points will be used:

<b>Academic Record</b>	<b>40%</b>
<b>Applicant's Letter</b>	<b>25%</b>
<b>Listing of Honors/Extracurricular Activities/Work Experience</b>	<b>13%</b>
<b>Financial Need</b>	<b>15%</b>
<b>Two Letters of Recommendations</b>	<b>5%</b>
<b>Conformance</b>	<b>2%</b>

## SUMMARY OF TFGC SCHOLARSHIP PROGRAM, CONT

### APPLICATION PROCEDURE

The following documents **MUST** be submitted:

**(NOTE: Please Note Deadline: FEBRUARY 1, ONLY – One side of any forms/pages. Do not staple any forms/page., Do not place the documents in page protectors or in any sort of permanent binde., All forms/pages must be typed or computer generated.**

- TFGC Scholarship Application Form
- Financial Aid Form
- Completed official academic transcripts
- Personal Letter from Applicant (One page, front side only) (change font size and margins to accomplish)
- List of extracurricular activities, honors, recognitions received within the last three (3) years
- Two (2) Letters of Recommendations

All of the documents must be **mailed** in one large envelope and **emailed** by the applicant.

Applications must be mailed to the TFGC Scholarship Chairman Chairmen listed at the end of the application information.

When a student reapplies for a scholarship (whether the applicant is or is not a previous winner), a complete new and updated application must be submitted.

### INSTRUCTIONS FOR FILLING OUT APPLICATION

Financial Aid Form		<ul style="list-style-type: none"> <li>• Must be Complete; all Fields completed</li> <li>• Signed by Student. Signed by Financial Aid Officer/Representative if possible,</li> </ul>
Transcripts		<ul style="list-style-type: none"> <li>• Transcripts <b>MUST</b> include the latest grading period</li> <li>• Graduate students <b>MUST</b> include undergraduate transcripts</li> <li>• If Financial Aid Information is not available before the application deadline, information from the previous academic year may be used with notation</li> </ul>
Applicant Letter	Limit – one (1) page	<ul style="list-style-type: none"> <li>• Discuss background, financial need, future career goals</li> </ul>
List of Activities	Limit – two (2) pages	<ul style="list-style-type: none"> <li>• List to include only items for the <b>last three (3) years</b></li> <li>• Students returning to school after an absence can list work experience and activities beyond the prior three years.</li> </ul>
Letters of Recommendation	Limit – two (2) One (1) Page Each	<ul style="list-style-type: none"> <li>• Discuss scholastic ability, personal character, work-related experience</li> </ul>

1. Scholarship funds **WILL** be sent to the Financial Aid Office of the University/College the student is attending. Checks will **NOT** be sent directly to students. Funds will be disbursed according to the particular school's term-system, unless the student has only one term remaining before the completion of the degree.
2. Funds may be disbursed only to students who are attending school full-time or as defined by TFGC.
3. Funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. University/College.
4. The student and Financial Aid Officer/Representative will determine how the money is to be spent: i.e. – tuition, food housing, books, etc.
5. After the scholarship funds have been submitted to the University/College of the student's choice, it cannot be transferred to another university of college.
6. Must be planning a career related to gardening, landscape design, environmental issues, floral design, Horticulture, etc. Suggested Studies listed above.
7. In the event of a change in the student's major to one other than those listed above, or if the student withdraws from school, the balance of scholarship funds must be returned to the TFGC Scholarship Chairman.

**FINANCIAL AID FORM - 2024-2025**

**ANTICIPATED SOURCES OF FUNDS**

anticipated one from TFGC), assistantships, educational insurance policies, etc., as well as projected costs involved for attending University/College in the above academic school year. It is not required that projected resources and expenditures balance.

**NOTE:** If information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.

- This form must be completed and **signed** by the Financial Aid Officer or representative if available and by the **student** making the application.
- ALL questions on the form must be answered since actual financial need is one of the determining factors in the awarding of scholarships
- The student and Financial Aid Office will determine how the money may be spent: tuition, food, housing, books, etc.
- The student must mail and email this form, along with other required application documents, to the TFGC Scholarship Chairman

**ANTICIPATED FUNDS**

\_\_\_\_\_ From parent or relative  
 \_\_\_\_\_ From personal savings  
 \_\_\_\_\_ Educational Insurance Policies  
 \_\_\_\_\_ School-year earnings  
 \_\_\_\_\_ Grants/Scholarships  
 \_\_\_\_\_ Loans  
 \_\_\_\_\_ Other  
 \_\_\_\_\_  
 \_\_\_\_\_ TOTAL FUNDS AVAILABLE

**PROJECTED EXPENDITURES**

\_\_\_\_\_ Tuition and Fees  
 \_\_\_\_\_ Housing and Living Expenses  
 \_\_\_\_\_  
 \_\_\_\_\_ Books/Supplies  
 \_\_\_\_\_ Transportation  
 \_\_\_\_\_ Other  
 \_\_\_\_\_  
 \_\_\_\_\_ TOTAL EXPENSES

**FINANCIAL AID OFFICER:**

Is this student eligible for receiving financial aid at your institution: \_\_\_\_\_

Grants/Scholarships: Yes \_\_\_\_\_ No \_\_\_\_\_

Student Loans: Yes \_\_\_\_\_ No \_\_\_\_\_

Has this student applied for financial aid at your institution: Yes \_\_\_\_\_ No \_\_\_\_\_

**FINANCIAL AID OFFICER'S/REPRESENTATIVE'S SIGNATURE if possible**

PRINTED NAME \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

UNIVERSITY/COLLEGE \_\_\_\_\_

ADDRESS of UNIVERSITY/COLLEGE FINANCIAL AID

OFFICE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ DATE \_\_\_\_\_

*This information will be held in strictest confidence. It will be made available only to appropriate officials of the University/College and to the members of the Scholarship Committees.*

**THIS WILL AUTHORIZE THE RELEASE OF MY FINANCIAL NEED FORM TO: TFGC**

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**SCHOLARSHIP APPLICATION FORM - 2024-2025**

Full Name \_\_\_\_\_

Date of Birth (Month/Year) \_\_\_\_\_ Female \_\_\_\_ Male \_\_\_\_ Marital Status \_\_\_\_\_

Home (Legal) Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

College/University \_\_\_\_\_

Department Enrolled \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

CURRENT GRADE LEVEL AT TIME OF APPLICATION: (Circle One)

Sophomore Junior Senior Fifth-Yr Landscape Architect Masters Doctoral

CURRENT CUMULATIVE GRADE POINT AVERAGE \_\_\_\_\_

College(s) Previously Attended \_\_\_\_\_

Dates \_\_\_\_\_ Previous GPA \_\_\_\_\_

When do you expect to graduate? \_\_\_\_\_ Degree \_\_\_\_\_

Occupational Objective After Graduation \_\_\_\_\_

**STUDENT'S SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

*(Submit this form with the additional required documents to the TFGC Scholarship Chairman.)*

*(DEADLINE: To be received - no later than - **FEBRUARY 1, 2024***

**TFGC SCHOLARSHIP CHAIRMAN: Candace Wells - P.O. Box 325, Lookout Mountain, TN 37350-1604**

**Phone: 423-821-9290, 423-304-3577, Email: [cfw1865@gmail.com](mailto:cfw1865@gmail.com)**

**BRAINERD SCHOLARSHIP FUND:** Funds are available for a District III Brainerd Scholarship. The recipient is decided upon by District III Scholarship Chairman/Committee and must be a legal resident of Hamilton County, TN, but may be attending any accredited University/College in the U.S. The funds for the scholarship were donated by Brainerd Garden Club of District III.

Applicants who qualify, please use these TFGC forms and instructions and mail and email to the District III Scholarship Chairman:

Valerie Tipps, 902 West Brow Road, Lookout Mountain, TN, 37350-1022, Email: [tippstfgc@gmail.com](mailto:tippstfgc@gmail.com)

Phone: 423-605-2616, Call or email with any questions.

**THANK-YOU FOR YOUR INTEREST AND GOOD LUCK!**

VCT/2023



